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**571—88.3(462A,481A) Application procedures.** The following procedures shall be used to administer fishing tournaments:

- 1. Application shall be made on an electronic form provided by the department and shall include the name, address and telephone number of the sponsoring organization or individual, the location and date of the tournament, total value of the prizes, and expected number of participants.
- 2. The application shall be received electronically by the department area fisheries management biologist via the centralized special events application system.
- 3. Applications shall be accepted beginning January 1 of a given year for requested tournament dates extending to March 1 of the following year and shall not be accepted later than 30 days prior to the requested date for the tournament.
- 4. The number of tournaments at any one access area during a given day may be restricted if deemed necessary to avoid congestion with the public or competing tournaments. The capacity of facilities such as boat ramps, docks and parking lots shall be considered when assigning tournament sites.
- 5. Permits are not transferable. [ARC 8194B, IAB 10/7/09, effective 11/11/09]